

Waitlist Policy:

CCA strives to create a welcoming atmosphere of availability for all applicants. Although each application is not a promise of acceptance and enrollment, we take each application into strong consideration and move toward the best decision and placement for each student applicant. We are looking for prospective students with strong Christian character, solid academic progress, and young people who align themselves with the mission and vision of CCA. In the event that we have reached capacity at any given grade level, we do have the following waitlist policy: Waitlists are generated on an annual basis starting on February 15th for current families adding a sibling and March 1st, for new families which is the beginning of our open enrollment window. If the continuous enrollment of current students causes the class to be at capacity, a waitlist will be generated based on the date of inquiry.

CCA does not carry over a waitlist from former years to subsequent years. In order to re-establish intent to enroll in the next school year, parents must submit an Online Inquiry or Online Application for their new student during the open enrollment window listed above. This will begin the process of academic interview, assessment, and placement for enrollment consideration. Once a grade has reached capacity, a student waitlist will be prioritized on the prospective student criteria listed above. With an active waitlist, if a student withdraws and a place becomes available, the family will be contacted via email to alert them of the open space, and they are invited to begin the application/academic interview process to assess if CCA is the appropriate fit for their student. In the event that a spot becomes available, there are two exceptions to our policy that could compromise a family's waitlist position; 1) If CCA hires a new faculty/staff member every effort is made to make sure their children have space available, and 2) if a current family would like to add a sibling, every effort is made to keep the family together at one school.